

## Facility Management Division

Date: 10 September 2024 2024

### Tender Notice for Prime Bank PLC.

**Paper Reference:** The Daily Samakal, & The Daily Sun, Dated 10 September 2024.

Sealed tenders are hereby invited by Prime Bank PLC. from reputed companies in the relevant field for the Prime Bank Branch. The renovation of the said branches comprises interior, fit-out, furniture supply, washroom construction, etc.

SN	Name of Project as per Tender Document	Pre-bid Meeting Schedule		Tender Document price (BDT)	Tender Earnest Money	Period of sale		Date of Submission
		Date	Time			from	to	
1	Renovation Work at Motjiheel Branch, Dhaka. Address: 1st Floor, Adamjee Court Annex-02, 119-120 Motijheel C/A, Dhaka-1000.	22-Sep-24	2:40 pm-3:30 pm	3,000	2.00%	10-Sep-24	25-Sep-24	26-Sep-24
2	Renovation Work at Mirpur-1 Branch, Dhaka. Address: Robiul Plaza (1st Floor), Mirpur Housing Estate, Plot#Shee-1 /Kha Section - 1, Mirpur, Dhaka.	22-Sep-24	03.30 am-04:00 pm	3,000	2.50%	10-Sep-24	25-Sep-24	26-Sep-24
3	Relocation & Renovation Works of Tajpur Branch, Sylhet. Address: Latif Plaza', Kodomtola, Balagonj Road, PO: Tajpur, PS: Osmaninagar, Upozilla: Balaganj, Sylhet and	17-Sep-24	3:30 pm-04.00 pm	3,000	2.50%	10-Sep-24	19-Sep-24	20-Sep-24
4	Relocation & Renovation Works of Gareb-E-Newaz Branch, Dhaka. Address: RS Kunja", Plot No- 20, Garib-E-Newaz Avenue, Sector- 13, Uttara, Dhaka-1230.	18-Sep-24	11:30 am-12.00 pm	3,000	2.50%	11-Sep-24	25-Sep-24	26-Sep-24
5	Relocation & Renovation Works of Race Course Branch, Comilla. Address: Artishan Reza Lodge', Holding No.1205 Racecourse, Adarsha Sadar, Cumilla	19-Sep-24	3:40 pm-3:30 pm	3,000	2.50%	11-Sep-24	25-Sep-24	26-Sep-24

Interested bidders may collect tender document for the said work on submission of a request letter addressing the undersigned as well as documentary evidence of the followings:

- Eligibility** : Details in tender document
- BOQ** : Details in tender document
- Tender Price** : Tender document will be available at **Prime Tower (10<sup>th</sup> Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219.** Interested bidder must bring forwarding letter for each specific tender separately along with tender document price (**mentioned as above**) in the form of Payment Order (non-refundable) favoring Prime Bank PLC. issued by any Scheduled Bank during office hours (**10:00 am to 5.00 pm**) on any working day as per mentioned schedule.
- Tender Sale Time** : No Tender document will be sold after the last date of sale as mentioned above.



Prime Bank PLC., Head Office-Adamjee Court Annex Building-2 (1<sup>st</sup> Floor), 119-120, Motijheel C/A, Dhaka-1000.

PABX: 880-2-223387265, 223390747-8, Fax: 880-2-55068685, E-mail: info@primebank.com.bd, SWIFT: PRBLBDDH, Website: www.primebank.com.bd



5. **Pre-Bid Meeting** : Interested bidders shall have to attend a **pre-bid** meeting (Physical Meeting) at **Prime Tower (10<sup>th</sup> Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219.** (meeting time & date mentioned as above).
6. **Earnest money** : Earnest money (refundable to the unsuccessful bidder) equivalent to **(Earnest money % mentioned in above table)** of the quoted amount in the form of Payment Order/Bank Guaranty in favor of Prime Bank PLC. issued by any Schedule Bank shall have to be submitted along with the tender document, failing which shall cause rejection of the tender document.
7. **Envelope system** : Each tender must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date within **3:00 pm**. Submission of tender after the specified time shall not be acceptable.  
The Tender must be submitted in 2(two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the **"Technical Offer" and the "Financial Offer"**.
8. **Soft Copy Provision:** The bank may require various document (soft copies) be submitted, and the bidder must comply without any delay.
9. **Bank's Right** : The Bank reserves the right to accept/cancel/reject any or all offers without assigning any reason. The Bank is not obliged to purchase the lowest offer or any offer at all. The Bank reserves the right to conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
10. **Tender drop** : By 3:00 pm on said schedule at Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2.
11. **Point of Contact** :

**Motijheel Branch, Tajpur Branch**

Project Engineer: Md. Delwar Hoosain Saidy, email: delwar.saidy@primebank.com.bd, Cell: 01701204025

**Mirpur Branch, Race Course Branch, Comilla**

Project Engineer: Zubair Ahmed Chaudhury, email zubair.chaudhury@primebank.com.bd, Cell: 01971367464

**Gareb-E-Newaz Branch, Dhaka.**

Project Engineer: Md. Imran Shekh email sh.imran@primebank.com.bd, Cell 01714968168



**Head Facility Management Division**

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